



## South Middleton Board of School Directors Facilities Committee Meeting Notes Tuesday, February 27, 2018 – 7 pm

1. **Welcome & Introductions** – The meeting was called to order by Mike Berk, Chair with the following committee members present: Steve Bear, Jon Still, and Randy Varner (ex-officio). Also present were Andy Glantz, Matt Ulmer and Michael Bogdan.
2. **Budget Follow-Up** – No feedback or questions were received by board members following the budget presentation on February 20. Mr. Glantz noted that the two main projects facing the district at this time are as follows:
  - **Turf and Track** – This year the district is scheduled to put aside monies for the second of three installments to replace the turf and track. The district will need to begin looking at the quotes for this project later this year.
  - **Roof Restoration at BSHS** – The district will be reviewing options for roof restoration for the 1989 section at the high school. Mr. Ulmer noted that quotes are being secured so the project could be included in the 2018-2019 budget.
3. **Transition Plan** – Mr. Ed Consalo will be assisting the facilities department until a replacement for Mr. Glantz is hired. Mr. Glantz reviewed a number of documents with the committee that will help the department to continue its work while the district searches for a new facilities director. The administration is reviewing the Director of Facilities position description. Once updated, it will be presented to the board for approval.
4. **Security** – The committee discussed the importance of maintaining a focus on safety and security. Some options should be explored including the possible creation of a position dedicated to safety and security issues. Mr. Still noted that there are some grant opportunities available to the district that should be explored.
5. **Iron Forge and Rice Update**
  - **Rice Roof** – The roof leak has been repaired. Any repairs are covered under warranty.
  - **Rice Floor** – The district staff is continuing to refinish the floor at Rice. Once complete, the floor will not have to be stripped and refinished.
  - **Iron Forge** – There are still some items on the Iron Forge punch list which need to be completed. Mr. Consalo will continue to work with the contractors on the open items.
6. **Questions/Issues Raised by Committee Members**
  - Mr. Bogdan asked about the status of the head custodian position. Mr. Glantz said no decision has been made regarding the position and said there are a couple of different options the district can consider regarding the head custodian position. This is an issue the new facilities director will need to review.
  - Committee members thanked Mr. Glantz for his dedication and service to our school district and wished him well in his new position.
7. **Next Meeting** – Tuesday, March 27, 2018 – 7 pm
8. **Adjournment** – The committee meeting adjourned at 8 pm.

- *Respectfully submitted by Mike Berk, 2/27/18.*